

Charles University, Faculty of Social Sciences

**Dean's Measure no. 14/2022**

Title:

**Adjustment of Scholarships and Details for Scholarship Applications at FSV UK**

In effect from:

15. 7. 2022

In Prague on 30 June 2022

PhDr. JUDr. Tomáš Karásek, Ph.D.  
Dean of the Faculty

**Article 1**

**Aim of the Measure**

1. The measure herein is issued following the Scholarship Regulations of Charles University (hereinafter referred to as the "Regulations") and the Rules for Awarding Scholarships at FSV UK (hereinafter referred to as the "Rules").

**Article 2**

**Scholarships for Outstanding Study Results in Accordance with Article 4 of the Regulations and Article 2 of the Rules**

1. The scholarship for outstanding study results will be payable retrospectively, on a one-off basis in November for the preceding academic year; 10% of the best-achieving students are entitled to the scholarship. The detailed rules for calculating the grade-point average (GPA) and other conditions for awarding this scholarship are set out in Article 2 of the Rules.
2. The scholarship for outstanding study results is awarded by the Dean on an ex-officio basis.
3. In accordance with Article 2 para 3 of the Rules, an application for inclusion in the calculation of the scholarship for outstanding study results may be submitted in writing to the Student Services Office via the faculty's post room no later than the end of October of a given year, including the confirmation of fulfilled obligations for the last year of the previous bachelor's study at another university.

### **Article 3**

#### **Scholarships under Special Consideration in Accordance with Article 9 of the Regulations and Article 5 of the Rules**

1. In accordance with Article 9 of the Regulations, scholarships may be awarded for participation in the teaching activities of the Faculty to the students of doctoral and post-bachelor's study programmes. The application is submitted through SIS by the workplace where the student of FSV UK participates in teaching activities. The proposer of the scholarship for participation in the teaching activities may be the director of the institute or the head of the department where the student performs teaching activities. A member of the Student Services Office will check the formalities of the application and the conditions for awarding the scholarship according to the Regulations. The amount requested will be assessed by the respective Vice-Dean. Each institute may annually draw an amount from the scholarship fund for scholarships under this part of the Measure, the amount of which is always determined at the time of budget allocation. A similar procedure applies to the scholarships for active participation in the creative activities of the faculty workplaces and scholarships for active participation in international cooperation of the faculty workplaces or the faculty as a whole.
2. Scholarships for outstanding sports results and representation of university at academic international competitions are awarded by the Dean at the student's request. The student applies for a scholarship in writing on the appropriate form through the faculty's post room and includes all the necessary supplements.
  - a. The scholarship for excellent sports results at the level of the championship of the Czech Republic will be awarded in the amount of 7,500 CZK.
  - b. The scholarship for excellent sports results at international sports competitions will be awarded in the amount of 15,000 CZK.
  - c. The form for scholarships under letters a. and b. must be accompanied by a confirmation of participation and the result of the sport event from the organizer or the sports association.
  - d. The scholarship for the representation of Charles University or FSV UK at an international academic competition, which is related to the disciplines taught at FSV UK, will be awarded in the amount of 50% of the documented costs, but no more than 20,000 CZK. The form must be accompanied by a confirmation of the organizer or the institute of FSV UK of participation and justification of costs.
  - e. Scholarships in accordance with letters a., b. and d. are one-off scholarships paid during June and July of a given year to such applicants who submit documents between April 1 to May 30, and during December of a given year and January of the year following to such applicants who submit documents between 1 October to 30 November. They are paid by bank transfer to the bank account specified by the student in the Study Information System of Charles University within 31 days from

the date on which the decision becomes final. Only valid applications submitted within the set deadlines will be settled; any later submissions will not be considered.

- f. The scholarship in accordance with letters a. and b. can be earned by the student in the sum total no more than two times per one academic year.
  - g. The scholarship under letters a., b. and d. can be earned by the student on the basis of representation in the given academic year or previous academic year. No more than one scholarship can be earned for one representation under letters a., b. and d.
3. The scholarship for exemplary civic action is awarded by the Dean at the instigation of any member of the academic community of Charles University.
  4. The scholarship for the representation of the university is awarded by the Dean at the request of one of the head members of the faculty.
  5. The Dean will award the scholarship in case of a student's acute hardship situation in such a way that the scholarship provides the student with efficient help in his/her acute hardship situation. The student will apply for the award of this scholarship in writing through the faculty's post room and will include all the necessary supplements. In this application, the student will describe the acute hardship situation s/he experiences or is imminently threatened by. In the application, the student will also indicate how the award of the scholarship will help him/her to overcome the situation. The student will enclose such documents to the application that attest to the situation. S/he will further enclose an affidavit stating whether s/he is also submitting the application to the Rector. The scholarship is paid as a lump sum and there is no legal entitlement to it. The scholarship may be awarded by the Dean or the Rector, with the total limit of the amount that can be awarded to a student in a given academic year being set by the Rector's Measure.

#### **Article 4**

##### **Doctoral Scholarship in Accordance with Article 12 of the Regulations and Article 7 of the Rules**

1. I hereby stipulate the amount of doctoral scholarship for students from the first to the fourth year of doctoral degree programmes at 10,500 CZK per month.

#### **Article 5**

##### **Cancellation of Previous Measures**

1. This Measure cancels the Dean's Measure no. 15/2019 Adjustment of Scholarships and Details for Scholarship Applications at FSV UK.

## **Article 6**

### **Efficiency Period**

1. This Measure comes into effect on 15 July 2022.

PhDr. JUDr. Tomáš Karásek, Ph.D.  
The Dean

In charge of accuracy:  
PhDr. Malvína Krausz Hladká, Ph.D.  
Vice-Dean for Student Affairs