



LIBRARY – SCIENTIFIC INFORMATION CENTRE

Faculty of Social Sciences
Charles University

WHO ARE WE?

We provide complex library and information services to promote education and science, focusing on the area of media and economic studies.

The Central Library in the Hollar building serves as a methodology center for scientific information as well as a library which provides materials in the field of journalism, media studies and marketing.

Opletalova Library specializes in economic literature.

Jinonice Library is primarily focused on sociology, political science and international studies.

WHO CAN USE OUR SERVICES?

Registration is free for students and CU staff. Other applicants can buy an External User card in Card Service Centres.

HOW TO BORROW?

1. To search for documents use the online catalog (<http://ckis.cuni.cz>).
2. The availability of requested publications is shown in the "Items" section – Library (no. of items).
3. The latest publications can be found in the reading rooms (marked in the catalog as "Reading Room").
4. Publications can be requested from external repositories via the catalog. The delivery takes 3 to 7 days from Krystal repository and up to 30 days from Lešetice repository.
5. If a requested book is not available in our libraries you can use the interlibrary loan service. The requested title will be borrowed from other libraries outside of Prague (free service) or from abroad (paid service). Requests should be sent to mvs@fsv.cuni.cz.
6. Registered readers can borrow books for 30 days. The maximum number of off-site borrowings is 30.
7. It is essential to respect the lending period, otherwise a penalty for late return is charged.



WHAT DO WE OFFER?

Newspapers and magazines

- We offer complete editions of selected Czech periodicals.

Electronic Information Sources

- We provide access to the world's largest information databases – prestigious magazines, newspapers, published articles, studies, books – all accessible from the comfort of your home.
- EIS is accessible through the Portal of Electronic Sources (<http://pez.cuni.cz>).
- If you do not know how to use the EIS effectively, contact zdroje@fsv.cuni.cz.

Kramerius Digital Library

- A joint project of several libraries offers the most requested historical books, newspapers and magazines in an electronic form (kramerius.fsv.cuni.cz). Full access is possible through designated computers in the library.

Research, consultation

- Elaboration of shorter thematic research from our funds (free for teachers, charged for students).
- Additionally, guidance on how to use databases, how to search in CU resources, and how to quote is provided. Get in touch via zdroje@fsv.cuni.cz.

Print, Copy and Scan Services

- Registered readers can use a copier and printer after topping up the credit at the loan desk.
- We provide copying and scanning services of bound newspapers, printing from sources with limited access and other services.

Reading rooms and Media library

- In addition to a Wi-Fi network, you can access the internet through our computers in the reading rooms and Media library (1st floor of the Hollar Library), equipped with audio and video technology.



CONTACTS

Hollar

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